

## **B & A PACKAGING INDIA LIMITED**

**CIN: L21021OR1986PLC001624**

Regd. Office: - 22, Balgopalpur Industrial Area, Balasore -756020, Odisha, Ph. : (06782) 275725

Corporate office: 113, Park Street, 9th Floor, Kolkata-700016

Tel : (033) 2265 7389, 4004 7472, Fax: (033) 2265 1388

Email - investorsgrievance@bampl.com, Website: www.bampl.com

### **31st ANNUAL GENERAL MEETING**

Notice is hereby given that the Thirty-first Annual General Meeting of the Shareholders of B & A Packaging India Limited will be held at the Registered Office of the Company at 22, Balgopalpur Industrial Area, Balasore - 756020, Odisha on Thursday, 7th September 2017 at 10 a.m. to transact the following business:

#### **ORDINARY BUSINESS**

1. To consider and adopt the Financial Statements of the Company for the year ended 31st March, 2017 together with the reports of the Directors and Auditors thereon.
2. To declare dividend on equity shares of the Company.
3. To appoint a Director in place of Mrs. Anuradha Farley (DIN: 06699021), who retires by rotation and being eligible, offers herself for re-appointment.
4. To appoint M/s Ghosal, Basu & Ray, Chartered Accountants, (Registration No: 315080E) as Statutory Auditors of the Company in place of M/s. APS Associates, Chartered Accountants (Registration No. 306015E), Kolkata, the retiring Statutory Auditors, to hold office from the conclusion of this Annual General Meeting until the conclusion of sixth Annual General Meeting where this Annual General Meeting be counted as the first Annual General Meeting and to fix their remuneration for the financial year ending 31st March 2018.

By order of the Board of Directors

Place : Kolkata  
Date : 22nd June 2017

**D. Chowdhury**  
Company Secretary

---

#### **NOTES:**

1. A member entitled to attend and vote is also entitled to appoint a proxy to attend and vote on a poll instead of himself/herself and the proxy need not be a member of the Company. The instrument appointing proxy should, however, be deposited at the registered office of the Company not less than forty eight hours before the commencement of the meeting.

A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other shareholder. A blank proxy form is enclosed with this notice.

Relevant documents referred to in the accompanying notice are open for inspection by the members at the Registered office of the Company on all working days during business hours upto the late of the meeting.

2. The Company has set Thursday, 31st August 2017 as 'Record Date' for taking record of the Shareholders of the Company who will be eligible for casting their vote on the resolutions to be passed in the ensuing Annual General Meeting as above, both in remote e-voting and physical mode.
3. Pursuant to the provision of section 91 of the Companies Act, 2013, (hereinafter 'the Act') the Register of Members and the Share Transfer Books of the Company shall remain closed from Friday, 1st September 2017 to Thursday 7th September 2017 (both days inclusive).
4. The dividend, as recommended by the Board, if declared at the Annual General Meeting (AGM), will be paid, subject to the provisions of Section 126 of the Act' to those member or their mandates whose names appear as members in the Register of Members of the Company after giving effect to valid share transfers in physical form lodged with the Company or its Registrar and Share Transfer Agent(RTA), MCS Share Transfer Agent Ltd, 12/1/5, Manoharpukur Road, Ground Floor, Kolkata - 700 026 on or before Thursday, 31st August 2017.
5. Shareholders who are interested in making nominations in respect of their shareholding are requested to submit the necessary form to the RTA of the Company.
6. Physical copies of the Notice of the AGM and Annual Report for the year ended 31st March 2017 are being sent to all the Shareholders in the permitted mode alongwith Attendance Slip and Proxy inter-alia indicating the process of remote E-voting whose names stand registered in the Register of Members of the Company as on Friday, 4th August 2017. Notice of the AGM, Attendance Slip and Proxy and Annual Report for the financial year ended 31st March 2017 are also available in the Company's website at [www.bampl.com](http://www.bampl.com).
7. Shareholders who have not so far encashed their Dividend Warrants for the Financial Year ended 31st March 2014, 2015 and 2016 may immediately approach the Company's RTA, MCS Share Transfer Agent Ltd, 12/1/5, Manoharpukur Road, Ground Floor, Kolkata-700026 for revalidation of unclaimed Dividend Warrants.
8. The Securities and Exchange Board of India has mandated the submission of Permanent Account Number (PAN) by every participant in the securities market. Shareholders can submit their PAN to the Company's RTA.
9. In compliance with the provisions of section 108 of the Act' and the rules framed thereunder, the members are provided with the facility to cast their vote electronically, through remote e-voting services provided by Central Depository Services (India) Ltd (CDSL) on the resolutions set forth in this notice.

**The instructions for remote e-voting are as under:**

- (i) The voting period begins on Monday, 4th September 2017 at 10 a.m. and will be concluded on Wednesday 6th September 2017 at 5 p.m. During this period Shareholders' of the Company, holding shares as on the cut-off date (record date) on Thursday, 31st August 2017 may cast their vote electronically. The remote e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) The Shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com)
- (iv) Click on "Shareholders' tab".
- (v) Now Enter your User ID

User ID: Folio Number registered with the Company.

(vi) Next enter the Image Verification as displayed and Click on Login.

(vii) If you are a first time user follow the steps given below:

PAN	<p>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department:</p> <ul style="list-style-type: none"> <li>Members who have not updated their PAN with the Company/RTA are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN Field.</li> <li>In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. e.g. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN Field. (Please refer 'Electronic Voting Particulars' in the Attendance Slip)</li> </ul>
Dividend Bank Details OR Date of Birth(DOB)	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in the Company's records in order to login.</p> <p>If both the details are not recorded with the Company please enter the member's folio number in the dividend bank details field as mentioned in instruction (v).</p>

(viii) After entering these details appropriately, click on "SUBMIT" tab.

(ix) Members will then directly reach the Company selection screen.

(x) Click on the EVSN for the relevant B AND A PACKAGING INDIA LIMITED on which you choose to vote.

(xi) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

(xii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.

(xiii) After selecting the Resolution if you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

(xiv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.

(xv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.

(xvi) Shareholders can also cast their vote using CDSL's mobile application m-voting available for android based mobiles. The m-voting app can be downloaded from Google Play. Apple and Windows phone users can download the app from the App store and Windows phone store respectively. Please follow the instructions as promoted by the mobile app while voting on your mobile.

(xvii) Note for Non – Individual Shareholders and Custodians

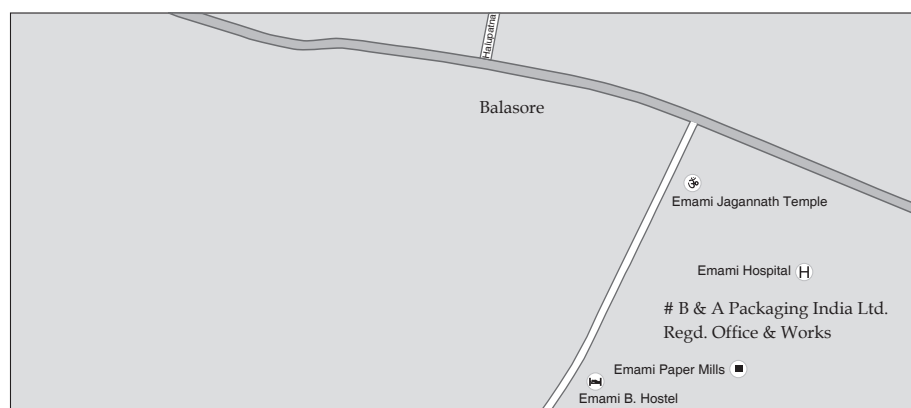
- Non-Individual Shareholders (i.e. other than Individuals, HUF, and NRI etc.) and Custodian are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Corporates.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com)
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

- In case you have any queries or issues regarding remote e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

(xviii) Other instructions on remote e-voting

- (a) The remote e-voting period commences on Monday, 4th September 2017 at 10 a.m. and concludes on Wednesday, 6th September 2017 at 5 p.m. During this period, Shareholders may cast their vote electronically. The remote e-voting module will be disabled by CDSL for voting thereafter. Once the vote on resolution is casted by a shareholder, he shall not be allowed to change it subsequently.
  - (b) The voting rights of the Shareholder will be in proportion of their shares as on Thursday, 31st August 2017 to the paid up equity share capital of the Company. However, any person who acquire share(s) and become a member after dispatch of notice and held share(s) as on “cut off” date may obtain the sequence number of remote e-voting by sending a request to the Company’s RTA at [mcssta@rediffmail.com](mailto:mcssta@rediffmail.com)
  - (c) Provision of electronic voting will not be extended during the AGM, however those members who have not casted their vote through remote e-voting will be allowed to vote on poll. Those members who have exercised their voting through remote e-voting prior to the meeting may participate in the AGM but will not be entitled to vote on poll during the meeting.
  - (d) Mr. Ashok Kumar Daga, Practicing Company Secretary, (Membership no. FCS 2699) has been appointed as the ‘Scrutinizer’ to scrutinize the remote e-voting process in a fair and transparent manner.
  - (e) The Scrutinizer will make his report of the votes casted in favour or against, if any, to the Chairman of the AGM or a person authorised by him on Friday, 8th September 2017 and he shall declare the result of the voting forth with.
  - (f) The results declared along-with the Scrutinizer’s Report shall be placed on the Company’s website [www.bampl.com](http://www.bampl.com) and will be available in the website of CDSL and will be communicated to BSE Ltd., where the shares of the Company are listed.
10. In the ensuing AGM Mrs. Anuradha Farley, Director retires by rotation and being eligible offers herself for reappointment. Mrs. Anuradha Farley, born in Assam in 1954, took over from her late father as Chairman of the Board of Directors of B & A Packaging India Limited on 13th November 2013. Mrs. Farley is a UK citizen and a Person of Indian Origin (PIO). She attended Woodstock School, Mussoorie from 1964 (F.I.T) from 1978 to 1981. She graduated from F.I.T. Summa cum Laude and was runner up for valedictorian. She has held five solo art exhibitions in Tokyo (1988), Hong Kong (1990 and 1992) and London (1994 to 1997). Her fashion illustrations have appeared in the New York Times and Women’s Wear daily and she also illustrated a book on executive women’s fashion in New York City in 1992.

**Route Map of the Venue of Annual General Meeting**



**B & A PACKAGING INDIA LIMITED****ATTENDANCE SLIP**

CIN: L21021OR1986PLC001624  
 Regd. Office: 22, Balgopalpur Industrial Area, Balasore -756020, Odisha, Ph. : (06782) 275725  
 Corporate office: 113, Park Street, 9th Floor, Kolkata 700 016  
 Tel : (033) 2265 7389, 4004 7472, Fax : (033) 2265 1388  
 Email : investorsgrievance@bampl.com, Website : www.bampl.com  
**ANNUAL GENERAL MEETING THURSDAY, 7<sup>TH</sup> SEPTEMBER, 2017**

Registered Folio No.	
Name and address of the shareholder(s)	

I/We hereby record my/our presence at the Annual General Meeting of the Company at 22, Balgopalpur Industrial Area, Balasore -756020, Odisha on Thursday, 7th September, 2017

Member's Folio No. \_\_\_\_\_ Member's / Proxy's name in Block Letters \_\_\_\_\_ Member's / Proxy's Signature \_\_\_\_\_

Note: Please cut here and bring the Attendance Slip duly signed, to the Meeting Hall and hand it over at the entrance. Duplicate Slips will not be issued at the venue of the Meeting.

**ELECTRONIC VOTING PARTICULARS**

<i>EVS/N (E-Voting Sequence Number)</i>	<i>User ID</i>	<i>PAN (Original) or as per point no. 9 (VII) of e-voting instructions in AGM notice</i>

Please refer to the AGM Notice for E-Voting instructions

----- Please cut here and bring the above attendance slip to the Meeting Hall -----

**B & A PACKAGING INDIA LIMITED****PROXY FORM**

CIN: L21021OR1986PLC001624  
 Regd. Office: 22, Balgopalpur Industrial Area, Balasore -756020, Odisha, Ph. : (06782) 275725  
 Corporate office: 113, Park Street, 9th Floor, Kolkata 700 016  
 Tel : (033) 2265 7389, 4004 7472, Fax : (033) 2265 1388  
 Email : investorsgrievance@bampl.com, Website : www.bampl.com  
 [Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]  
**ANNUAL GENERAL MEETING THURSDAY, 7<sup>TH</sup> SEPTEMBER, 2017**

I/We, being the holder(s) of ..... equity shares to the above named company, hereby appoint

- Name : \_\_\_\_\_ Address : \_\_\_\_\_ E-mail ID : \_\_\_\_\_ Signature : \_\_\_\_\_ or failing him;
- Name : \_\_\_\_\_ Address : \_\_\_\_\_ E-mail ID : \_\_\_\_\_ Signature : \_\_\_\_\_ or failing him;
- Name : \_\_\_\_\_ Address : \_\_\_\_\_ E-mail ID : \_\_\_\_\_ Signature : \_\_\_\_\_

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Annual General Meeting of the Company, to be held on Thursday, the 7th day of September, 2017 at 10.00 a.m. at the Registered Office of the Company at 22, Balgopalpur Industrial Area, Balasore -756020, Odisha and at any adjournment thereof in respect of such resolutions as are indicated below:

<i>Sl. No.</i>	<i>Resolutions Proposed</i>	<i>Optional*</i>	
		<i>For</i>	<i>Against</i>
1	Adoption of Audited Financial Statements, Reports of the Directors and Auditors for the financial year 2016-17.		
2	Declaration of Dividend on the Equity Shares.		
3	Re-appointment of Mrs. Aruradha Farley, Director (DIN 06699021) who retires by rotation.		
4	Appointment of M/s Ghosal, Basu & Ray, (Registration No: 315080E) Chartered Accountants, as Statutory Auditors of the Company in place of M/s. APS Associates, Chartered Accountants (Registration No. 306015E), Kolkata, the retiring Statutory Auditors, to hold office from the conclusion of this Annual General Meeting until the conclusion of sixth Annual General Meeting where this Annual General Meeting be counted as the first Annual General Meeting and to fix their remuneration for the financial year ending 31st March 2018.		

Signed this ..... day of ..... 2017.

Registered Folio No. .... Signature of shareholder : .....

Signature of Proxy holder(s) .....

Affix  
Revenue  
Stamp  
of Re. 1/-

Note: 1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.

\*2. It is optional to put a "X" in the appropriate column against the resolutions indicated in the Box. If you leave the "For" or "Against" column blank against any or all Resolutions, your proxy will be entitled to vote in the manner as he/she thinks appropriate.