



B & A Limited

Corporate Office : 113 Park Street, 9th Floor, Kolkata - 700 016
Phone : (033) 2229 - 5098, 2217- 6815
E-mail : contact@barooahs.in, Website : www.barooahs.com
CIN : L01132AS1915PLC000200

B & A/KOL/DDC/312

24TH September 2024

THE GENERAL MANAGER
THE DEPARTMENT OF CORPORATE AFFAIRS
BSE LIMITED.
P.J. TOWERS, DALAL STREET
MUMBAI – 400001

Scrip Code: 508136

Sub: Letter sent to shareholders not having valid KYC

Pursuant to Regulation 30 of the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015, please find enclosed copy of the letter sent to shareholders not having valid KYC as on 13th September 2024.

This is in compliance with the circular no SEBI/HO/MIRSD/POD-1/P/CIR/2024/81 dated 10th June 2024 read with SEBI/HO/MIRSD-POD-1/P/CIR/2023/37 DATED 16TH March 2023 issued by Securities and Exchange Board of India.

You are requested to kindly take the above information on record.

Thanking you,

Yours faithfully,
for B & A Limited

D. Chowdhury
Company Secretary

Enclosed: As above



B & A LIMITED

CIN: L01132AS1915PLC000200

Regd. Office: Indu Bhawan, Mahatma Gandhi Road, Jorhat - 785 001

Corp. Office: 113, Park Street, 9th Floor, Kolkata - 700 016

Website: www.barooahs.com, E-mail: investorrelations@bandaltd.in

Phone: (033) 2217 6815, 2265 7389, 2229 5098, 4004 7472 Fax: (033) 2265 1388

Ref No.: B&A/KOL/DDC/311

REGISTERED

Date: 24th September 2024



Dear Shareholder(s),

Sub.: Intimation to furnish valid PAN, KYC details and Nomination by shareholders holding physical shares

The Securities and Exchange Board of India ('SEBI') vide its Circular No. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 has mandated for all the security holders holding securities in physical form to furnish/update PAN, postal address, email address, mobile number, nomination and bank account details with specimen signature for their corresponding folio numbers to the Registrar & Share Transfer Agent (RTA) of the Company. Further in terms of circular no SEBI/HO/MIRSD/POD-1/P/CIR/2024/81 dated June 10, 2024 issued by SEBI the folios wherein anyone of the aforesaid documents/details are not available on or after April 01, 2024 shall be eligible:

- to lodge grievance or avail any service request from Registrar and Share Transfer Agent (RTA) only after furnishing PAN and KYC details.
- for payment of dividend in respect of such folios only through electronic mode with effect from 1st April 2024.

In view of the aforesaid regulatory requirements, shareholders holding shares in physical form are requested to furnish the following document(s)/details immediately to the Company's RTA in the relevant forms, as mentioned below:

Sl. No.	Form No.	Purpose
1	ISR-1	Request for registering PAN, KYC Details, Bank Account Details or changes/updation thereof
2	ISR-2	Confirmation of Signature of shareholder by the Banker
3	ISR-3	Declaration Form for Opting-out of Nomination (if any)
4	SH-13	Registration of Nomination
5	SH-14	Change/Cancellation of Nomination

Kindly note that all the above-mentioned forms are available at the website of the Company at the following weblink:<https://www.barooahs.com/investors/B&A-Furnishing-PAN-KYC-and-Nomination-by-Shareholders-holding-Physical-shares.pdf> for download and at the website of the RTA, MCS Share Transfer Agent Limited at <https://www.mcsregistrars.com/downloads.php>.

Shareholders are requested to send all the required documents/details, duly signed, to the Company's RTA i.e. MCS Share Transfer Agent Limited through the following modes:

- a. Through hard copies which should be self -attested and dated. or
- b. Through electronic mode, provided that they are sent through e-mail id of the holder registered with RTA and all documents should be electronically/digitally signed by the shareholder and in case of joint holders, by first joint holder.

The shareholder(s) whose folio(s) will be withheld for corporate benefits and service due to non-submission of documents as above can lodge grievance or avail any service request from the RTA only after furnishing the complete documents/details as mentioned in the aforesaid SEBI circular(s) and the RTA shall revert the withholding folios to normal status upon receipt of all the documents/details.

In case of any queries or assistance, you are requested to contact our RTA at the details provided below:

MCS Share Transfer Agent Limited
Unit: B & A Limited
383, Lake Gardens, 1st floor
Kolkata - 700045
Email: mcssta@rediffmail.com
Phone No. 033-40724051/52

Thanking you.

Your faithfully
For **B & A Limited**



Sd/-
D. Chowdhury
Company Secretary

- This is a Computer generated letter and does not require any signature -