### **General Shareholder's Information**

#### **Means of Communication**

- Quarterly Financial Results are published in English in Business Standard, Kolkata and Mumbai Edition, and in Assamese, namely Amar Assam, Gauhati and Jorhat editions.
- Management Discussion & Analysis is a part of Annual Report.

### Implementation of Code of Conduct

The Company has adopted the 'Code of Conduct' for its employees at all levels including Key Management Personnel and Directors. The code has been circulated among all employees. As required under regulation 26 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements), the affirmation as regards to compliance with the Code from Directors and Key Management Personnel has been obtained for FY 2022-23. Code of Conduct is further available at Governance Section of the website.

### Compliance with SEBI (Prohibition of Insider Trading Regulations) 2015

In pursuance of these regulations, the Company has formulated 'Code of Fair Disclosure of Unpublished Price Sensitive Information' and 'Code of Conduct of Insiders of the Company', which are appearing in the 'Policies' section of the website.

### **Annual General Meeting (AGM)**

- Day and Date: Thursday, 14th September 2023
- Time: 10.00 AM (I.S.T)
- Venue: Registered Office of the Company, Indu Bhawan, Jorhat-785001, Assam

## Financial Calendar for FY 2022-23

First Quarter Results : Within 2<sup>nd</sup> Week of August, 2023
Half yearly Results : Within 2<sup>nd</sup> Week of November, 2023
Third Quarter Results : Within 2<sup>nd</sup> Week of February 2024

Fourth Quarter/Annual Results : End of May 2024

#### Dividend

The Board of Directors have recommended equity dividend of Re. 0.50 per equity share for the financial year 2022-23.

#### **Book Closure Dates**

Friday, 8th September 2023 to Thursday, 14th September 2023 (both days inclusive)

### **Record Date/Cut-off Date**

Record Date for eligibility of Dividend: Thursday, 7<sup>th</sup> September 2023 Cut-off Date for eligibility of remote E-voting: Thursday, 7<sup>th</sup> September 2023

## Remote E-Voting period for AGM 2023

Monday, 11<sup>th</sup> September 2023 10.00 am (I.S.T) – Wednesday, 13<sup>th</sup> September 2023, 17.00 pm (I.S.T)

## Instructions to Shareholders for Remote E-Voting

Members are requested to go through **Notes** of the Notice calling the Annual General Meeting for instructions of Remote E-voting. The notice could be downloaded through the following web-link: <a href="http://www.barooahs.com/notice.html">http://www.barooahs.com/notice.html</a>.

# **Dividend Payment Dates**

The dividend for the FY 2022-23 as recommended by the Board of Directors, if declared in the Annual General Meeting will be paid on or after Monday, 18<sup>th</sup> September 2023.