



B & A Ltd

CIN: L01132AS1915PLC000200

Registered Office- Indu Bhawan, Mahatma Gandhi Road
Jorhat, Assam- 785001

Corporate Office- 113, Park Street 9th Floor, Kolkata- 700016

Phone 033 2265 7389, (033)40047472 Fax (033) 2265 1388

Email – investorrelations@bandaltd.in, Website www.barooahs.com

2nd Reminder

Ref No: B&A/SEBI/3

Dear Shareholder

Folio/DP ID:

Re: DETAILS OF BANK ACCOUNT, EMAIL ID ETC.

We like to inform you that securities & Exchange Board of India vide their circular no. SEBI/HO/MIRSD/DOP1/ CIR/P/2018/73 dated 20.04.2018 directed Companies to make payment of dividend to the shareholders through approved electronic modes or by physical instrument incorporating bank details of the shareholders. As such, the updated bank details of the shareholders must be maintained by the Companies and if not available, the same must be obtained from the concerned shareholders.

Accordingly, shareholders holding shares in physical form and/or receiving their dividends by Warrant/Demand Draft etc. are requested to fill in the form enclosed with this letter and submit it along with an original cheque (bearing printed name of the shareholder), duly cancelled, to our Registrar and Share Transfer Agent M/S MCS Share Transfer Agent Ltd., 12/1/5 Manoharpukur Road, Kolkata – 700026 to enable them to update our record for payment of any future dividend in Electronic mode. Please note that your signature in the form should be attested by your Bank. For shareholders not having cheque bearing their printed name, we request to provide copy of bank passbook / statement attested by the bank. Shareholders are also requested to provide a copy of their PAN card alongwith the form to comply with the requirement of the aforesaid SEBI directives.

You are also requested to forward your Email Id and Phone No. for our record as well as for receiving communications by electronic means in accordance with various circulars issued by the Ministry of Corporate Affairs from time to time.

Please provide the aforesaid information latest by 17th September 2018.

However, shareholders, holding shares in demat form are requested to submit the details as above to their respective Depository Participants (DP) where they are maintaining their Demat account by 17th September, 2018, in the enclosed format or in the applicable format as may be provided by DP for registering ECS mandate.

Shareholders are requested to note that vide circular No. SEBI/LAD-NRO/GN/2018/24 dated June 8, 2018, Securities and Exchange Board of India has mandated that no transfer of shares other than transmission and transposition could be processed with effect from December 5, 2018 unless the shares are held in the dematerialized form with a depository.

Place: Kolkata
Date: 27.08.2018

Encl: as above

Certified to be true

B & A Limited

[Signature]

Company Secretary

Thanking you,
Yours faithfully
For B & A Limited

D. Chowdhury
Company Secretary

B & A LTD

CIN : L01132AS1915PLC000200

Registered Office : Indu Bhawan, Mahatma Gandhi Road, Jorhat, Assam - 785 001

Corporate Office : 113, Park Street, 9th Floor, Kolkata - 700 016

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BANK DETAILS, EMAIL ID ETC. REGISTRATION FORM

To :
MCS Share Transfer Agent Ltd.
Unit : B & A LTD.
12/1/5, Manoharpukur Road
Kolkata - 700 026
(for physical holders)

To :
.....
.....
.....
.....
(Name & address of DP for Demat holders)

Dear Sirs

I/We give my consent to update the following details in your records for effecting payment of dividend and sending other communications by electronic means in compliance with the circulars as referred to your letter dated 27/08/2018.

Folio No. / DP-Client Id : _____

Name of the First/Sole holder : _____

Bank's Name : _____

Branch's Name & Address : _____

Account No. : _____ Account Type (SB/Current) : _____

IFSC Code : _____ MICR Code : _____

PAN : _____ Email Id : _____ Phone No.: _____

Date :

Signature of First/Sole Holder
(attested by Bank)

Encl : Original cancelled cheque
Copy of self-attested PAN Card

Certified to be true

B & A Limited

D. Choudhary
Company Secretary